

County Borough Supplies Joint Committee

Joint Supplies Service



Bridgend
Caerphilly
Merthyr Tydfil
Rhondda Cynon Taf

County Borough Councils

24 June 2010

Report of JSS Manager

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Item 1

Joint Supplies Service (JSS) Turnover – April/May 2010

1. The Business Plan objective of the JSS for 2010/11 is to both maintain, as a minimum, the continued use of the organisation by the core-service customers together with the growth in the use of the Service by other designated customer groups.
2. A summary of the Service turnover for the first two months of the financial year is provided below, with the financial objective being attained overall, noting the variation in spend between the two supply service areas.

3. Catalogue Sales – April/May

Category	April/May 2009/10	Target 2010/11	April/May 2010/11	Variation
Catalogue-Stores	£576,000	£593,000	£654,000	+10.3%
Catalogue-Direct	£230,000	£249,000	£190,000	-23.7%
Totals	£806,000	£842,000	£844,000	+0.2%

4. The target surplus within the catalogue-stores product area is encouraging, reflecting both an increased service use by the targeted expansion customer group together with particular increased expenditure from the primary schools sector of the four managing authorities.
5. The under achievement of the catalogue-direct service area is disappointing, with a combination of deferred (or reduced) customer expenditure and the absence of any major premises development scheme requirements during the period and for the foreseeable future.
6. A summary of the turnover by Authority, together with the previous year for comparison, is provided below for information.

6 (cont'd)

Service	Authority (£'000)				
	Bridgend	Caerphilly	Merthyr Tydfil	Rhondda Cynon Taf	Total
Education	143(92)	114(95)	42(39)	173(150)	471(376)
Other Services	78(81)	73(70)	15(16)	118(193*)	280(360)
Other Authorities/Organisations					92(70)
Total	217(173)	187(165)	57(55)	291(343*)	844(806)
(%)Authorities	(28.9%)	(24.8%)	(7.6%)	(38.7%)	

* Major school supply project during 2009/10

7. As introduced above, during the current year the expansion of the use of the Service to schools within the Neath-Port Talbot and Swansea local authority areas is an objective within the Business strategy.

8. The marketing of the catalogue-supply arrangements commenced towards the end of last year and is a continuing process, with the early response from this customer group during April and May being considered reasonable, with an expectation of increasing take-up from schools as the year progresses.

9. A summary of the first two months trading activity is provided below for information,

Target Growth – Full Year	£380,000	
Target Schools Growth – Full Year	73	(Minimum quantity target)
Turnover – April/May	£30,700	(£5,100 April/May 2009/10)
No. of schools supplied	61	(31 Neath PT: 30 Swansea)
No. of 'new' schools since April 1 st	31	

10. As identified during the preliminary marketing work, this schools' customer group has adopted a different purchase ordering structure to our own authorities in terms of frequency and timescale, which will impact upon the turnover model the JSS will work with over the next months.

11. Notwithstanding the impact of the above, the preliminary assessment of the potential success of the growth initiative will be undertaken following the conclusion of the current school term and associated developments.

Committee is requested to note the report.

Item 2

Finance – Budget Monitoring 2010/2011

1. A summary of the budget expenditure / income, including projected year end charges and commitments, for the period April–May 2010 is provided as follows.

Outturn 2009/10		Estimate 2010/11	Actual(adjusted*) to 31 May 2010	Projected 31 March 2011
925,000	Employees	977,000	144,000 (144,000)	977,000
184,000	Supplies/Services	202,000	13,000 (24,000)	202,000
68,000	Transport	89,000	1,000 (15,000)	89,000
96,000	Accommodation	82,000	14,000 (14,000)	82,000
35,000	Finance/Support Services	36,000	6,000 (6,000)	36,000
3,000	Bad Debt Provision	0	0	0
1,311,000	Total Expenditure	1,386,000	178,000 (203,000)	1,386,000
1,336,000	Total Income	1,416,000	149,000 (190,000)	1,416,000
+25,000	-Deficit/+Surplus	+30,000	-29,000 (-13,000)	+30,000

*Adjusted to include pro-rata commitments during the year.

- 2 The monitoring statement initially advises an under-recovery for the period of £29,000, adjusted to £13,000 to reflect 'transactions in process' and committed income recovered at financial year end.
- 3 The recovery deficit reflects the regular variable turnover profile during the trading year as impacting upon trading income during the early months relative to the fixed costs expenditure over the same period.
- 4 Service turnover at 31 May is in accordance with target spend overall.

Committee is requested to note the report.

Item 3**Service Performance Indicators**

1. As part of the monitoring of the Joint Service, regular reports are presented to Committee in regard previously agreed core performance indicators.
2. The following summary of operational Performance Indicators for the period April / May is provided below.

Performance Indicator	2007/08 (Full Year)	2008/09 (Full Year)	2009/10 (Full Year)	2010/11 (Apr-May)
Stockholding Value Average stock value during the year. (Target: 8 weeks stock equiv. max)	£582k (£525k)	£507k (£546k)	£510k (£553k)	£576k (£653k)
Product Availability Average stock level available upon request. (Target: 96%)	98.37%	97.45%	96.87%	97.8%
Sales Turnover Trading turnover. (Target: £6,170k)	£5,419k	£5,393k	£5,543k	£843k
Debt Management Measured owed debt to the JSS as an average during year. (Target: No greater than 5.5 weeks credit income)	£590k Target: £565k	£571k Target: £575k	£528k Target: £602k	£411k Target: £535k
Creditor Payments Payments to suppliers within a standard (national) period. (Target: 97.5%)	97.02%	97.79%	98.48%	99.01%

Committee is requested to note the report.

Item 4

Catalogue Stores 2009/10 – Inventory Adjustments

1. As reported to the Joint Committee periodically, regular practice within the catalogue-stores service operation requires adjustments to be undertaken to recorded inventory stock balances throughout the year.
2. The adjustments, as detailed below, are now being reported annually for the information of Members and a summary of the stock value amendments which were implemented during 2009/10 is provided, together with a summary of the previous year for comparison.

Category	Adjustments 2008/09 (£)	Adjustments 2009/10 (£)
Stock discrepancies identified during the order preparation process	-6,477	-4,721
Stock variation during the annual stocktaking	+2,732	+4,412
Replacement of customer-reported delivery consignment discrepancies	-1,955	-2,292
Damaged stock	-1,136	-632
Totals	-6,836	-3,233

3. The value of stores turnover during the year was £3,759,000, with a stock purchase value of £2,905,000.
4. The total cost of the stock adjustments for 2009/10 is considered reasonable and Committee is requested to note the report.

Item 5

JSS Customer PortfolioOther Authorities, Schools and Public Bodies

1. At the last meeting of the Joint Committee, in the context of business development, the use of the JSS by other bodies was considered and for the information of Members, a summary of the current 'external' customers of the Service is provided below.
2. The authority for the Joint Committee to provide catalogue supply arrangements to other public sector bodies is by way of the Local Authorities' (Goods & Services) Act, 1970, which details the differing classification of public bodies, generally, for this purpose as well as specific listed organisations.
3. During 2009/10, the JSS undertook supply facilities to 347 other designated local authorities, schools, colleges, police authorities and public bodies.
4. Financially, the value of such arrangements to the JSS was £555,000, representing just over 10% of the total Service turnover for the financial year.
5. A summary of this customer group is provided below together with a schedule of the individual customers on the attached Appendix.

Type	Bridgend	Caerphilly	Merthyr Tydfil	RCT	Blaenau Gwent	Cardiff & Vale	Carmathenshire	Neath Port Talbot	Newport	Other	Swansea	Torfaen Area	Grand Total
Education: Comprehensive					1	7		3	6		8		25
Education: Primary					2	31	2	6	3		29		73
Education: Other					1	1		1			1		4
Council					1	1		1					3
Careers	1	2	1	4									8
Colleges	3	2	1	3									9
Other	78	29	9	48	2	10		1		1	2	2	182
Playgroups	15	5	5	8		1							34
Police	1	1	1	1		1		1			1		7
University				1		1							2
Grand Total	98	39	17	65	7	53	2	13	9	1	41	2	347

Committee is requested to note the report.

Item 6

Business Plan

Modernisation Programme

1. As part of the implementation of the 5-Year Service Business Plan, regular reports are presented to the Joint Committee reviewing progress of the Service modernisation programme which is an integral requirement to the way forward for the organisation.
2. Accordingly, for the information of Members, a summary of the development work to date, timescales, financial and future plan is provided below (and over-page).
- 3 Financial (Reserve funding)

Programme	Payments (2009/10)	Committed Expenditure (2010/11)	Future Planned Expenditure (2010/11)
System Integration	£13k	£1k	Nil
E-Commerce - Web Development	£3k	£44k	Nil
E-Payment Facility (Purchasing Card)	Nil	£2k	Revenue only
Process re-engineering	Nil	Nil	£12k
Customer Relations Management System	Nil	Nil	£10k
Operational Equipment	Nil	Nil	£14k
Total	£16k	£47k	£36k

Committee is requested to note the report.

<u>Modernisation Programme</u>	
Phase 1	
E-Commerce. Web-based catalogue ordering/payment facility with integrated catalogue content management system	Procurement process completed. Implementation commenced February. First stage Web static pages available by <i>June 30th</i> . Interactive Web site trialing <i>July/August</i> . Full web-site completion/availability <i>1 September</i> .
JSS Core Back-Office System Integration (to other customer-user systems)	Integration with the xchangewales service platform (being utilised by BCBC and CCBC presently, with RCT and MTCBC impending utilisation). Purchase order export from xcwales to JSS 'back-office' system enabled <i>May</i> . Development of 'user authority specific' data import from xcwales facility in process currently. <i>July</i> Trialing of the return transaction, e-invoicing facility, in process with users currently, completion <i>July</i> .
Electronic Debtor Payment Facility Purchasing Card-enabled	Development completed and operational <i>May 2010</i>
Phase 2	
Operational processes re-engineering	Enhancement and re-engineering of existing internal process to support efficiencies objective. Project commencement post completion of all Phase 1 developments, <i>September</i> .
Customer Relations Management (CRM) System	Development planned to commence post completion of all Phase 1 works in June but principle to be aligned with current programmes. Commence <i>September</i> .

Item 7**Staffing – Sickness Absence 2010/2011**

1. As part of the regular monitoring reports presented to the Joint Committee, the sickness absence within the organisation is reported.

2. The absence within the organisation for April/May 2010 is provided below.

No. of Staff Absent	Total No. of Days Absence	Average No. of Days (per person)
7 (10)	65.5 (76.5)	1.8 (1.9)

*Previous year/period in brackets

3. The overall level of sickness absence during the first two months has continued the improving trend evident during the final quarter of last year, with a 13% reduction achieved over the period.

4. As was the underlying cause for previous years, long term certificated absence, in the current period the absence of one staff member accounted for 44 days (67%) of total absence, with the average number of days (per person) for other absence being 0.6.

Committee is requested to note the report.

Item 8**Holiday Period Arrangements – Calendar Year End**

1. In previous years, the Joint Committee has authorised the holiday period closure of the Joint Service during the Christmas and New Year period.
2. The practice was introduced to coincide with the increased tendency of Service customers to extend the statutory public holiday period, the school term and the now regular supplier shut-down over the same period.
3. The closure has been successfully accommodated over the last few years and supports the organisation with service delivery provision during the rest of the year.
4. It is proposed therefore to maintain the arrangement, to close the Joint Service for the period December 29th – 31st 2010 with closure being accommodated by way of staff annual leave and flexible working arrangements.

The consideration of Committee are requested.

Appendix

Area	Type	Customer
Bridgend	Careers	CAREERS WALES MID GLAMORGAN
Caerphilly	Careers	CAREERS CENTRE
Caerphilly	Careers	CAREERS WALES MID GLAMORGAN
Merthyr Tydfil	Careers	CAREERS WALES MID GLAMORGAN
RCT	Careers	ABERDARE CAREERS CENTRE
RCT	Careers	TONYPANDY CAREERS
RCT	Careers	CAREERS WALES MID GLAMORGAN
RCT	Careers	PONTYPRIDD CAREERS CENTRE
Bridgend	Colleges	BRIDGEND COLLEGE - VARIOUS
Bridgend	Colleges	MAESTEG COLLEGE
Bridgend	Colleges	PENCOED COLLEGE - VARIOUS
Caerphilly	Colleges	RHMNEY COLLEGE
Caerphilly	Colleges	YSTRAD MYNACH COLLEGE - VARIOUS
Merthyr Tydfil	Colleges	MERTHYR COLLEGE
RCT	Colleges	RHONDDA COLLEGE - VARIOUS
RCT	Colleges	PONTYPRIDD COLLEGE - VARIOUS
RCT	Colleges	ABERDARE COLLEGE - VARIOUS
Blaenau Gwent	Council	TECHNICAL SERVICES
Cardiff & Vale	Council	CARDIFF COUNTY COUNCIL
Neath Port Talbot	Council	ACCESS MANAGEMENT SERVICES
Blaenau Gwent	Education: Comprehensive	TREDEGAR COMPREHENSIVE SCHOOL
Cardiff & Vale	Education: Comprehensive	COWBRIDGE COMPREHENSIVE SCHOOL
Cardiff & Vale	Education: Comprehensive	FITZALAN HIGH SCHOOL
Cardiff & Vale	Education: Comprehensive	LLANEDEYRN HIGH SCHOOL
Cardiff & Vale	Education: Comprehensive	LLANISHEN HIGH SCHOOL
Cardiff & Vale	Education: Comprehensive	MICHAELSTON COMMUNITY COLLEGE
Cardiff & Vale	Education: Comprehensive	WILLOWS HIGH SCHOOL
Cardiff & Vale	Education: Comprehensive	YSGOL PLASMAWR
Neath Port Talbot	Education: Comprehensive	CWRT SART COMMUNITY COMPREHENSIVE
Neath Port Talbot	Education: Comprehensive	DWR Y FELIN UPPER SCHOOL
Neath Port Talbot	Education: Comprehensive	ST JOSEPH'S CATHOLIC SCHOOL & SIXTH FORM
Newport	Education: Comprehensive	BASSALEG SCHOOL
Newport	Education: Comprehensive	CAERLEON COMPREHENSIVE SCHOOL
Newport	Education: Comprehensive	ST ILLTYD'S CATHOLIC HIGH SCHOOL
Newport	Education: Comprehensive	ST JULIAN'S SCHOOL
Newport	Education: Comprehensive	YSGOL GYMRAEG IFOR HAEL
Newport	Education: Comprehensive	YSGOL GYMRAEG IFOR HAEL
Swansea	Education: Comprehensive	BIRCHGROVE COMPREHENSIVE
Swansea	Education: Comprehensive	BISHOP GORE SCHOOL
Swansea	Education: Comprehensive	BISHOP VAUGHAN CATHOLIC SCHOOL
Swansea	Education: Comprehensive	CEFN HENGOED COMPREHENSIVE SCHOOL
Swansea	Education: Comprehensive	DANIEL JAMES COMMUNITY SCHOOL
Swansea	Education: Comprehensive	MORRISTON COMPREHENSIVE SCHOOL
Swansea	Education: Comprehensive	OLCHFA SCHOOL
Swansea	Education: Comprehensive	PONTARDDULAI'S COMPREHENSIVE
Blaenau Gwent	Education: Other	CROSSKEYS YOUTH CENTRE
Cardiff & Vale	Education: Other	PONTYCLUN OUT OF SCHOOL CLUB
Neath Port Talbot	Education: Other	TY AFAN PRIMARY CENTRE
Swansea	Education: Other	MAYTREE AUTISTIC UNIT
Blaenau Gwent	Education: Primary	BLAENYCWM COUNTY PRIMARY
Blaenau Gwent	Education: Primary	YSGOL GYMRAEG BRYNMAWR
Cardiff & Vale	Education: Primary	BISHOP CHILDS C/W PRIMARY
Cardiff & Vale	Education: Primary	CHRIST THE KING PRIMARY
Cardiff & Vale	Education: Primary	COED GLAS PRIMARY SCHOOL
Cardiff & Vale	Education: Primary	COLCOT PRIMARY SCHOOL
Cardiff & Vale	Education: Primary	CORYTON PRIMARY
Cardiff & Vale	Education: Primary	EAGLESWELL PRIMARY SCHOOL
Cardiff & Vale	Education: Primary	GLADSTONE PRIMARY SCHOOL
Cardiff & Vale	Education: Primary	HIGH STREET PRIMARY
Cardiff & Vale	Education: Primary	HOLTON PRIMARY SCHOOL

Cardiff & Vale	Education: Primary	JENNER PARK PRIMARY SCHOOL
Cardiff & Vale	Education: Primary	KITCHENER PRIMARY
Cardiff & Vale	Education: Primary	LAKESIDE PRIMARY
Cardiff & Vale	Education: Primary	LANDSOWNE PRIMARY SCHOOL
Cardiff & Vale	Education: Primary	LLANDAFF CHURCH IN WALES PRIMARY
Cardiff & Vale	Education: Primary	LLANFAIR PRIMARY SCHOOL
Cardiff & Vale	Education: Primary	LLANGAN PRIMARY SCHOOL
Cardiff & Vale	Education: Primary	LLANSANNOR & LLANHARRY C IN W SCHOOL
Cardiff & Vale	Education: Primary	OAKFIELD PRIMARY SCHOOL
Cardiff & Vale	Education: Primary	PENDOYLAN CHURCH IN WALES PRIMARY
Cardiff & Vale	Education: Primary	ST ATHAN PRIMARY SCHOOL
Cardiff & Vale	Education: Primary	ST BRIDES MAJOR PRIMARY SCHOOL
Cardiff & Vale	Education: Primary	ST DAVID'S C IN W PRIMARY SCHOOL
Cardiff & Vale	Education: Primary	ST ILLTYD PRIMARY
Cardiff & Vale	Education: Primary	ST JOHN LLOYD SCHOOL
Cardiff & Vale	Education: Primary	ST MARY THE VIRGIN PRIMARY SCHOOL
Cardiff & Vale	Education: Primary	THE HOLLIES SCHOOL
Cardiff & Vale	Education: Primary	TONGWYNLAIS PRIMARY
Cardiff & Vale	Education: Primary	Y BONT FAEN PRIMARY SCHOOL
Cardiff & Vale	Education: Primary	YSGOL CEFN COED
Cardiff & Vale	Education: Primary	YSGOL GYMRAEG COED Y GOF
Cardiff & Vale	Education: Primary	LLANDAFF CHURCH IN WALES PRIMARY
Carmathenshire	Education: Primary	TALLEY COMMUNITY PRIMARY SCHOOL
Carmathenshire	Education: Primary	YSGOL HEOL GOFFA
Neath Port Talbot	Education: Primary	BAGLAN PRIMARY
Neath Port Talbot	Education: Primary	BLAENGWACH PRIMARY SCHOOL
Neath Port Talbot	Education: Primary	CENTRAL INFANTS
Neath Port Talbot	Education: Primary	COED HIRWAUN PRIMARY SCHOOL
Neath Port Talbot	Education: Primary	LLANSAWEL PRIMARY SCHOOL
Neath Port Talbot	Education: Primary	RHYDYFRO PRIMARY SCHOOL
Newport	Education: Primary	GEORGETOWN PRIMARY SCHOOL
Newport	Education: Primary	SOCIAL WELLBEING & HOUSING
Newport	Education: Primary	SOCIAL WELLBEING & HOUSING DEPARTMENT
Swansea	Education: Primary	BRYNMILL PRIMARY SCHOOL
Swansea	Education: Primary	CASLLWCHWR PRIMARY SCHOOL
Swansea	Education: Primary	CLWYD COMMUNITY PRIMARY SCHOOL
Swansea	Education: Primary	CLYDACH INFANTS SCHOOL
Swansea	Education: Primary	CRWYS PRIMARY SCHOOL
Swansea	Education: Primary	CWM GLAS PRIMARY SCHOOL
Swansea	Education: Primary	CWM PRIMARY SCHOOL
Swansea	Education: Primary	GENDROS PRIMARY
Swansea	Education: Primary	GLAIS PRIMARY SCHOOL
Swansea	Education: Primary	GORS PRIMARY SCHOOL
Swansea	Education: Primary	GORSEINON INFANTS SCHOOL
Swansea	Education: Primary	GRANGE PRIMARY SCHOOL
Swansea	Education: Primary	GWYROSYDD PRIMARY SCHOOL
Swansea	Education: Primary	LLANGYFELACH PRIMARY
Swansea	Education: Primary	OYSTERMOUTH PRIMARY SCHOOL
Swansea	Education: Primary	PARKLAND PRIMARY SCHOOL
Swansea	Education: Primary	PENLLERGAER PRIMARY
Swansea	Education: Primary	PENTREPOETH JUNIOR SCHOOL
Swansea	Education: Primary	PONTARDDULAIS PRIMARY
Swansea	Education: Primary	SKETTY PRIMARY SCHOOL
Swansea	Education: Primary	ST ILLTYD'S RC PRIMARY SCHOOL
Swansea	Education: Primary	TOWNHILL PRIMARY SCHOOL
Swansea	Education: Primary	TRALLWN PRIMARY
Swansea	Education: Primary	WAUN WEN PRIMARY
Swansea	Education: Primary	Y.G.G. BRYNIAGO
Swansea	Education: Primary	YNYSTAWE PRIMARY SCHOOL
Swansea	Education: Primary	YSGOL GYNRADD GYMRAEG LON-LAS
Swansea	Education: Primary	YSGOL GYNRADD GYMRAEG Y LOGIN FACH
Swansea	Education: Primary	DUNVANT SOCIAL CENTRE
Blaenau Gwent	Other	CROESPENMAEN SOCIAL & WELFARE HALL
Blaenau Gwent	Other	NEW INN CONGREGATIONAL CHURCH HALL
Bridgend	Other	MAESTEG TOWN HALL

Bridgend	Other	1ST WICK BROWNIE PACK
Bridgend	Other	631 (MAESTEG) SQN
Bridgend	Other	ABERKENFIG BOYS & GIRLS CLUB
Bridgend	Other	ABERKENFIG MINISTRIES
Bridgend	Other	ACTION FOR CHILDREN
Bridgend	Other	BEEES KNEES DAY NURSERY
Bridgend	Other	BETTWS BOYS AND GIRL'S CLUB
Bridgend	Other	BLACKMILL & GLANOGWR TENANTS
Bridgend	Other	BRACKLA COMMUNITY ASSOCIATION
Bridgend	Other	BRACKLA COMMUNITY COUNCIL
Bridgend	Other	BRACKLA TABERNACLE
Bridgend	Other	BRACKLA TABERNACLE
Bridgend	Other	BRACKLA TABERNACLE (YOUTH SECTION)
Bridgend	Other	BRIDGEND ASSOCIATION OF VOLUNTARY
Bridgend	Other	BRIDGEND CHRISTIAN SCHOOL
Bridgend	Other	BRIDGEND DISPHASIA SELF HELP GROUP
Bridgend	Other	BRIDGEND JUDOKWAI
Bridgend	Other	BRIDGEND PUBLIC HEALTH TEAM
Bridgend	Other	BRIDGEND TOWN COUNCIL
Bridgend	Other	BRIDGEND WOMENS AID
Bridgend	Other	BRO-MORGANNWG NHS TRUST
Bridgend	Other	BRYNCAE COMMUNITY CENTRE
Bridgend	Other	BRYNTIRION & LALESTON COMMUNITY ASSOC
Bridgend	Other	CAERAU COMMUNITY CENTRE
Bridgend	Other	CAMPAIGNERS
Bridgend	Other	CATHERINE FOX (BWA)
Bridgend	Other	CENTRAL GLAMORGAN GIRL GUIDES
Bridgend	Other	COITY HIGHER COMMUNITY COUNCIL
Bridgend	Other	COITY HIGHER COMMUNITY COUNCIL
Bridgend	Other	CORNELI SGER OUT OF SCHOOL CLUB
Bridgend	Other	CREATION COMMUNITY DEVELOPMENT
Bridgend	Other	CYNON VALLEY CRIME PREVENTION
Bridgend	Other	EWENNY COMMUNITY COUNCIL
Bridgend	Other	FINGERS & THUMBS PLAYGROUP
Bridgend	Other	FRIENDS OF FFALDAU PRIMARY
Bridgend	Other	FRIENDS OF ST MARY'S RC CHURCH
Bridgend	Other	GILGAL PLAYGROUP
Bridgend	Other	GLAMORGAN FEDERATION OF YOUNG FARMERS
Bridgend	Other	GLAMORGAN HERITAGE COAST
Bridgend	Other	GLAMORGAN MISSION TO THE DEAF
Bridgend	Other	GRIFFIN PARK COMMUNITY CENTRE
Bridgend	Other	GROUNDWORK
Bridgend	Other	GROUNDWORK BRIDGEND
Bridgend	Other	HEOL Y CYW WELFARE HALL MANAGEMENT
Bridgend	Other	HOPE BAPTIST SCHOOL ROOM
Bridgend	Other	K.P.C. YOUTH
Bridgend	Other	LALESTON COMMUNITY COUNCIL
Bridgend	Other	LEWISTOWN & PANTYRAWEL
Bridgend	Other	LIFECENTRE
Bridgend	Other	NANTYMOEL BOYS & GIRLS CLUB
Bridgend	Other	NEW LIFE CHRISTIAN CENTRE
Bridgend	Other	NODDFA CHAPEL COMMUNITY PROJECT
Bridgend	Other	NORTH CORNELLY COMMUNITY CENTRE
Bridgend	Other	NPHS / BRIDGEND HEALTH PROMOTION
Bridgend	Other	O.C.L.P. CLUB
Bridgend	Other	OGMORE VALLEY WELFARE HALL
Bridgend	Other	OPPORTUNITY HOUSING TRUST
Bridgend	Other	PENCOED BOYS AND GIRLS CLUB
Bridgend	Other	PENCOED TOWN COUNCIL
Bridgend	Other	PENCOED WELFARE HALL
Bridgend	Other	PLAY & LEARN PLAYGROUP
Bridgend	Other	PORTHCAWL CROSSROADS
Bridgend	Other	PORTHCAWL Y.M.C.A.
Bridgend	Other	PRINCESS OF WALES HOSPITAL
Bridgend	Other	PUPIL SCHEME

Bridgend	Other	SARN & BRYNCETHIN COMMUNITY ASSOCIATION
Bridgend	Other	SCHOOL HOUSE DAY NURSERY
Bridgend	Other	ST JOHNS CHURCH HALL
Bridgend	Other	ST MARY'S YOUTH GROUP
Bridgend	Other	SUSTAINABLE WALES
Bridgend	Other	THE SAMARITANS
Bridgend	Other	TRINITY CARE AND SUPPORT
Bridgend	Other	TRINITY YOUTH CLUB
Bridgend	Other	TY R'ARDD
Bridgend	Other	VILLAGE PLAYGROUP
Bridgend	Other	WESTWARD COMMUNITY CENTRE
Bridgend	Other	YELLOW WALES
Caerphilly	Other	ACTION FOR CHILDREN
Caerphilly	Other	ACTION FOR CHILDREN
Caerphilly	Other	ACTION FOR CHILDREN
Caerphilly	Other	BARGOED Y.M.C.A.
Caerphilly	Other	BRITANNIA DAY NURSERY
Caerphilly	Other	BRITHDIR AFTER SCHOOL CLUB
Caerphilly	Other	GELLIGAER COMMUNITY COUNCIL
Caerphilly	Other	H.B. ENQUIRY UNIT - 4F
Caerphilly	Other	HENDRE AFTER SCHOOL CLUB
Caerphilly	Other	LLANCAECH FAWR MANOR
Caerphilly	Other	LOWER RHYMNEY COMMUNITY HALL
Caerphilly	Other	MAESYCWMMER VILLAGE HALL
Caerphilly	Other	MENTER IAETH CAERFFILI
Caerphilly	Other	OAKDALE COMMUNITY CENTRE
Caerphilly	Other	PENYRHEOL TRECENYDD ENERGLYN COM C'CIL
Caerphilly	Other	SENGHENYDD COMMUNITY CENTRE
Caerphilly	Other	ST HELENS PARISH
Caerphilly	Other	STARTRITE NURSERY
Caerphilly	Other	TWYN COMMUNITY CENTRE
Caerphilly	Other	UNISON OFFICE
Caerphilly	Other	VARIETY CLUB FAMILY CENTRE
Caerphilly	Other	CRAFTS FOR EVERYONE
Caerphilly	Other	CWMFELINFACH COMMUNITY CENTRE
Caerphilly	Other	MARKHAM COMMUNITY HOUSE
Caerphilly	Other	NEWBRIDGE MEMORIAL HALL
Caerphilly	Other	POLICE / SCHOOL LIAISON OFFICER
Caerphilly	Other	ST CATHERINE'S COMMUNITY GROUP
Caerphilly	Other	ST JOHNS AMBULANCE
Caerphilly	Other	TY SIGN TLC
Cardiff & Vale	Other	AINON BAPTIST CHURCH HALL
Cardiff & Vale	Other	COWBRIDGE WITH LLANBLETHIAN TOWN COUNCIL
Cardiff & Vale	Other	CRAIG - Y - PARC SCHOOL
Cardiff & Vale	Other	DRIVE
Cardiff & Vale	Other	YSGOL IOLO MORGANWG
Cardiff & Vale	Other	ALBERT PRIMARY SCHOOL
Cardiff & Vale	Other	TAFFS WELL VILLAGE HALL
Cardiff & Vale	Other	URDD GOBAITH CYMRU
Cardiff & Vale	Other	WELSH JOINT EDUCATION COMMITTEE
Cardiff & Vale	Other	WELSH SCOUT COUNCIL
Merthyr Tydfil	Other	CANOLFAN GYMRAEG MERTHYR
Merthyr Tydfil	Other	CANOLFAN GYMRAEG MERTHYR
Merthyr Tydfil	Other	CEFN COED COMMUNITY CENTRE
Merthyr Tydfil	Other	FUNTAZIA DAY NURSERY
Merthyr Tydfil	Other	MERTHYR INSTITUTE FOR THE BLIND
Merthyr Tydfil	Other	MERTHYR TYDFIL PLAY FORUM
Merthyr Tydfil	Other	TAFF BARGOED DEVELOPMENT TRUST
Merthyr Tydfil	Other	TREHARRIS BOYS & GIRLS CLUB
Merthyr Tydfil	Other	TRELEWIS O.A.P. HALL
Neath Port Talbot	Other	R&D
Other	Other	YSTRADOWEN COMMUNITY & SPORTS ASSOC
RCT	Other	BLAENLLECHAU COMMUNITY REGENERATION
RCT	Other	BLAENLLECHAU YOUTH PROJECT
RCT	Other	DAI DAVIES COMMUNITY DAY CENTRE

RCT	Other	L.W.A. THE ARK YOUTH & COMMUNITY PROJECT
RCT	Other	MICHAEL SOBELL LEISURE CENTRE
RCT	Other	RCT COMMUNITY ARTS
RCT	Other	RHONDDA INTERGRATED SUBSTANCE
RCT	Other	ROCK SOLID
RCT	Other	SPECTACLE THEATRE
RCT	Other	ST JOHNS CHURCH VICARAGE
RCT	Other	TAI EDUCATION CENTRE
RCT	Other	TONYPANDY SCOUT GROUP
RCT	Other	VALLEYS KIDS
RCT	Other	VALLEYS KIDS
RCT	Other	VICAR & CHURCHWARDENS PARISH
RCT	Other	YSTRAD OLD AGE ASSOCIATION
RCT	Other	BARNARDOS
RCT	Other	BEEES KNEES DAY NURSERY
RCT	Other	BUILDING BLOCKS NURSERY
RCT	Other	ELITE
RCT	Other	GILFACH GOCH COMMUNITY ASSOCIATION
RCT	Other	GLYNCOCH COMMUNITY CENTRE
RCT	Other	ILAN COMMUNITY CENTRE
RCT	Other	LLANHARAN RECREATION GROUND TRUST
RCT	Other	LLANHARRAN DROP IN CENTRE
RCT	Other	LLANTRISANT COMMUNITY COUNCIL
RCT	Other	LLANTRISANT PARISH CHURCH HALL
RCT	Other	LLANTWIT FARDRE COMMUNITY COUNCIL
RCT	Other	MENTER IAEITH
RCT	Other	PENYGAWSI COMMUNITY HALL AND
RCT	Other	PONTYCLUN COMMUNITY CENTRE
RCT	Other	PONTYPRIDD TOWN COUNCIL
RCT	Other	ST CATHERINES CHILDRENS GROUP
RCT	Other	TALBOT COMMUNITY CENTRE
RCT	Other	TUMBLE TOTS
RCT	Other	CYNON VALLEY CITIZENS ADVICE BUREAU
RCT	Other	CYNON VALLEY CRIME PREVENTION ASSOC.
RCT	Other	FOUR SEASONS PLAYGROUP
RCT	Other	HIRWAUN Y.M.C.A.
RCT	Other	LLWYDGOED AFTER SCHOOL CLUB
RCT	Other	MAESNEWYDD GARDEN CENTRE
RCT	Other	MOUNTAIN ASH Y.M.C.A.
RCT	Other	PENRHIWCEIBER STRATEGY GROUP
RCT	Other	PENYWAUN FAMILY SUPPORT CENTRE
RCT	Other	SAFETY CRIME & PREVENTION
RCT	Other	ST DAVID'S CENTRE
RCT	Other	URDD CENTRE
RCT	Other	URDD GOBIATH CYMRU
Swansea	Other	SCHOOL HOUSE DAY CARE
Swansea	Other	SCHOOLHOUSE DAYCARE
Torfaen Area	Other	CWMBRAN COMMUNITY COUNCIL
Torfaen Area	Other	MENTER IAITH
Bridgend	Playgroups	CHURCH OF GOD PLAYGROUP
Bridgend	Playgroups	CYLCH MEITHRIN TABERNACLE
Bridgend	Playgroups	BRIGHT BEGINNINGS NURSERY
Bridgend	Playgroups	BRIGHT BEGINNINGS NURSERY
Bridgend	Playgroups	CYLCH MEITHRIN PLANT BACH SARN
Bridgend	Playgroups	CYLCH MEITHRIN PORTHCRAWL
Bridgend	Playgroups	CYLCH MEITHRIN Y SKER
Bridgend	Playgroups	M.Y.M. BRYNCETHIN
Bridgend	Playgroups	M.Y.M. PENCOED
Bridgend	Playgroups	NORTH CORNELLY PLAYGROUP
Bridgend	Playgroups	PENDRE PLAYSCHOOL
Bridgend	Playgroups	ST BRIDES MAJOR PLAYGROUP
Bridgend	Playgroups	VINE CHRISTIAN CENTRE PLAYGROUP
Bridgend	Playgroups	WICK & DISTRICT PLAYGROUP
Bridgend	Playgroups	Y DIWLITH
Caerphilly	Playgroups	CYLCH MEITHRIN COED DUON

Caerphilly	Playgroups	CYLCH MEITHRIN NELSON
Caerphilly	Playgroups	YSGOL FEITHRIN ABERTRIDWR
Caerphilly	Playgroups	CYLCH MEITHRIN CWM DERWEN
Caerphilly	Playgroups	CYLCH MEITHRIN CWM GWYDDON
Cardiff & Vale	Playgroups	COLWINSTON PLAYGROUP
Merthyr Tydfil	Playgroups	HONEY BUNNIES DAY NURSERY
Merthyr Tydfil	Playgroups	CYLCH MEITHRIN PENTRE BACH
Merthyr Tydfil	Playgroups	CYLCH MEITHRIN TWYNCARMEL
Merthyr Tydfil	Playgroups	HEOLGERRIG PLAYGROUP
Merthyr Tydfil	Playgroups	LITTLE RASCALS PLAYGROUP
RCT	Playgroups	SUNSHINE CORNER DAY NURSERY
RCT	Playgroups	BRIGHT BEGINNINGS PLAYGROUP CREIGIAU
RCT	Playgroups	CYLCH MEITHRIN EFAIL ISAF
RCT	Playgroups	CYLCH MEITHRIN PENTRE EGLWYS
RCT	Playgroups	CYLCH MEITHRIN Y DDRAENEN WEN
RCT	Playgroups	GIGGLES PLAYGROUP
RCT	Playgroups	LITTLE SONGBIRDS PLAYGROUP
RCT	Playgroups	M.Y.M. PONTYCLUN
Bridgend	Police	SOUTH WALES CONSTABULARY - VARIOUS
Caerphilly	Police	SOUTH WALES CONSTABULARY - VARIOUS
Cardiff & Vale	Police	SOUTH WALES CONSTABULARY - VARIOUS
Merthyr Tydfil	Police	SOUTH WALES CONSTABULARY - VARIOUS
Neath Port Talbot	Police	SOUTH WALES CONSTABULARY - VARIOUS
RCT	Police	SOUTH WALES CONSTABULARY - VARIOUS
Swansea	Police	SOUTH WALES CONSTABULARY - VARIOUS
Cardiff & Vale	University	UNIVERSITY OF CARDIFF - VARIOUS
RCT	University	UNIVERSITY OF GLAMORGAN - VARIOUS